# GROUP BOOKING FORM

Please email and contact the restaurant for further details

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| --- |
| **\*Contact name, number & email for reservation:** |
| **\*Host name & contact number on the day:** |
| **\*Date of reservation:** |
| **\*Arrival time: (Finish time if applicable)** |
| **\*Number of people:** |
| **\*Menu:** |
| **Welcome drink:** |
| **White wine:** |
| **Red wine:** |
| **Water:** Still and/or Sparkling |
| **Any other special requirements:** |
| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   **\*Credit Card Number:** |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **M** | **M** | **Y** | **Y** | **Y** | **Y** | |  |  |  |  |  |  |   **\* Credit Card Expiry Date** |

We reserve the right to charge £10.00 per person as a deposit on all bookings.

**Terms & Conditions**

I agree with the Terms & Conditions overleaf and I understand that if 48 hours notice is **NOT** given with regards to changes in numbers for a **Confirmed Booking,** the full amount of the food may be charged.

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| **\*Sign:** |
| **\*Print Name:** |
| **\*Date:** |

\* Mandatory Fields

# GROUP BOOKING terms & conditions

* Menus are available for parties of a minimum 8 guests.
* £10pp deposit is required at time of confirmation of reservation e for groups of 5 and above. A full refund will be given if canceled within 24 hours.
* Christmas Day and New Year’s Eve full payment will be taken to secure your booking.
* Confirmation of final numbers in parties must be made 48 hours prior to booking. Any changes in numbers after this may be charged in full.
* The agreed deposit is only refundable if notification of the cancellation is received 7 days prior to the date of the booking, where a full refund will be given.
* Pre ordering of food & wine is required for all group bookings. Pre-order forms will be supplied by the restaurant.
* We accept all major credit cards except diners and please note that we no longer accept cheques. · We reserve the right to verify Credit Card details where necessary.
* **No wines, spirits or food including celebration cakes may be brought into the Restaurant for consumption on the premises.**
* Please indicate all dietary requests and food allergies at the time of booking so that we can do our utmost to accommodate.
* A maximum of 2 bills per table will be permitted.
* Menus are subject to change without prior warning.
* All bookings are subject to availability and terms and conditions.
* All prices are inclusive of 20% VAT
* A discretionary service charge of 12.5% will be added
* Clients must not advertise, promote on social media or sell tickets to any event at Lobster and Grill. We reserve the right to cancel and withhold deposits if clients are in breach of this.

Thank you for the enquiry and we look forward to assisting you with finalising your preparations.

Please do not hesitate to contact me should you require any further assistance.

Kind regards,

Team at Lobster & Grill

Email: foh@lobsterandgrill.co.uk

[www.lobsterandgrill.co.uk](http://www.lobsterandgrill.co.uk)

***Lobster and Grill SUTTON***

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